



**E&M TECHNOLOGIES, INC.**

854 Woodmoor Acres Dr.,  
Monument, CO, 80132

**Job title: Site Supervisor**

**Location: Sierra Vista, AZ**

**Security Clearance Required: Secret**

**E&M is actively seeking a SITE SUPERVISOR** in support of the United States Army Regional Cyber Center-Continental United States.

**Responsibilities:**

- Performing capability management by developing vision and direction for Army organizations to include formulation of IT infrastructure and services to produce a coherent IT environment in order to ensure NETCOM can Operate, Manage, and Defend the Army's portion of the DODIN consistent with, and as a part of, Joint and Combined forces.
- Providing technical expertise in the development and maintenance of Project Plan and Integrated
- Scheduling in support of assigned capability for government approval.
- Monitoring and documenting project implementation activities using established Government guidelines and reporting procedures.
- Identifying any potential changes needed in the project cost, schedule or performance.
- Documenting gap analysis, staging, installation, testing within the established schedule, operational and costing parameters in support of the assigned capability.
- Developing and updating Gantt chart that exhibits the program progress and defines specific work required to accomplish the objective.
- Drafting a work breakdown structure that identifies a comprehensive and specific way ahead for the project.
- Assisting the Government in synchronizing requirements throughout the lifecycle of the project (site survey, staging, installation, testing, training), within cost, schedule and performance identifying any issues in project meetings.
- Creating, reviewing and updating documents and matrices, and provide status reports. Develop charts, tables, graphs, and diagrams that identify trends to assist in the analysis of capability problems.
- Developing documentation that includes equipment information and procedures for Tier III support.
- Assisting the Government in validating spend plans and quantifying equipment and associated costs.
- Recommending changes to processes, standards and technologies to improve service or cost delivery.
- Providing recommendations for Command improvements to reduce overall costs, including but not limited to input to business case analysis, cost benefit analysis, and e-business solutions.
- Supporting the development of resource plans that includes costing for software/hardware purchase, maintenance, and consulting services for current and out-year costs.
- Providing input to the development and update RMF and Networthiness documentation as required and complete the artifacts for RMF and Networthiness acceptance.
- Registering, monitoring, and updating the system being implemented in the Army Profile Management System (APMS) database.

**Skills and Experience Requirements:**



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- Thorough understanding and ability to apply knowledge and skills of the following areas: Project Management Professional (PMI Best Practices), ITIL v2011, ISO 20000, Microsoft Office Suite, Visio, and Project, Remedy/ITSM, and Microsoft SharePoint.
- Experience in managing the Full Development Lifecycle with working knowledge of: Requirements Specifications, Formal Testing (including unit, integration and regression testing), Implementation and sustainment of Enterprise Services and NetOps capabilities across the Army's portion of the DODIN to include Joint components in support of the Joint Information Environment (JIE).
- Plans and Programs required skills to include: Interpersonal relationship/communication skills, Problem solving skills, Organizational and Operational skills and financial analysis skills.

**Certificates Required:**

- CASP and or CISSP desired.
- Current Information Assurance (IA) certification (required at performance start date): IAM Level I (Security+ CE, CAP, or GSLC).
- Current Computing Environment (CE) certification (attainable within 6 months of performance start date): ITIL 2011 Foundations.

**Education:**

- Bachelor's Degree with 8 years of practical experience or 12 years of direct related experience in lieu of degree requirement.

E&M Technologies offers competitive salaries, medical benefits, and a 401k plan.

**To Apply for this Position:**

You must have the listed skills and experience in your resume to be selected for an interview. Send your resume to [emtech@eandmtech.com](mailto:emtech@eandmtech.com)