



**E&M TECHNOLOGIES, INC.**

854 Woodmoor Acres Dr.,  
Monument, CO, 80132

**Job title: Technical Editor**

**Location: Fort Meade, MD**

**Security clearance Required: TS/SCI with CI Polygraph**

**E&M is actively seeking a Technical Editor personnel.**

Write and edit technical documentation. Develop high quality, properly formatted written reports and documents with minimal guidance. Apply specific functional knowledge and working or general industry and military knowledge. Integrate the client's technical requirements and justification into reports for the command and higher headquarters following strict formatting requirements. Work with joint cyber war fighting capabilities operations to create graphics, text, charts, or diagrams for presentation in high-quality reports, briefings, presentations, or publishing on the web. Develop solutions to a variety of problems of moderate scope and complexity. Works independently with some guidance and review or guide the activities of junior employees, if needed.

**Required Skills:**

- 6+ years of experience as a technical writer
- Experience in collaborating with senior military leadership
- Ability to pay strict attention to detail
- Experience with working in a military environment at the Headquarters or Joint Staff level
- Experience with the collection and documentation of capability requirements
- Experience with Microsoft Office
- Experience with creating graphics and charts for organization of data and presentation to leadership
- Possession of excellent verbal and written communication skills

**Education Required:**

- High School Diploma or GED

E&M Technologies offers competitive salaries, medical benefits, and a 401k plan.

**To Apply for this Position:**

You must have the listed skills and experience in your resume to be selected for an interview. Send your resume to [emtech@eandmtech.com](mailto:emtech@eandmtech.com)