



E&M TECHNOLOGIES, INC.

E&M Technologies
4465 Northpark Drive, Suite 304
Colorado Springs, CO 80907

POSITION: Property Management / Logistics Engineer

Work Location: Sunnyvale, CA

Required Clearance: Secret

Work Schedule: Flex 40

E&M Technologies, Inc. is currently seeking a **Property Management / Logistics Engineer** to support a Federal government client.

Position Requirements:

- Responsible for requesting property tags upon receipt of equipment and placing them on the appropriate equipment and inputting initial record into the Property Business System (PBS)
- Performs physical inventories and updates the Property Business System (PBS)
- Documents equipment movement within PBS and ensures assets are sent to calibration and maintenance as appropriate in a timely manner
- Arranges for disposal of surplus or obsolete equipment
- Supports Government and internal property audits and inventory efforts to the extent of locating property and explaining retention requirements
- Supports the preparation of loss reports by providing root cause and corrective actions
- Maintains Factory Infrastructure hardware gold copy inventories
- Responsible for fidelity and management of Factory Infrastructure Obsolescence Surveillance Plan
- Identifying and managing Factory Infrastructure hardware End-of-Service (EOS) and End-of-Life (EOL) milestones, maintenance support timeframes, and licensing renewal dates
- Fulfills Factory Infrastructure Property Custodian Roles & Responsibilities (R&Rs) for the Enterprise and liaison for Property Management Group
- DoD Secret Security Clearance

E&M Technologies offers competitive salaries, medical benefits, and a 401k plan.

To Apply for this Position:

You must have the Required Qualifications in your resume to be selected as a candidate.

Send your resume to [**emtech@eandmtech.com**](mailto:emtech@eandmtech.com)

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, marital status, national origin, age, veteran status, disability, or any other protected class. U.S. Citizenship is required for most positions.