



E&M TECHNOLOGIES, INC.

E&M Technologies
4465 Northpark Drive, Suite 304
Colorado Springs, CO 80907

POSITION: Junior Exchange Administrator

Work Location: Texas, Virginia, Colorado Springs, Scott AFB, Wright Patterson AFB

Required Clearance: Secret

One of the Colorado Springs slots requires Top Secret

E&M Technologies, Inc. is currently seeking a **Junior Exchange Administrator** to support a Federal government client.

Roles and Responsibilities:

- Under direction, sets up and manages a Microsoft Exchange server.
- Sets up user accounts and mailboxes along with backup, security and restoring files.
- Perform routine server maintenance, configure new users and are called as the first point of contact for problems involving Microsoft Exchange.

Certifications:

- IAT Level 2

Education:

- 3 years of experience and a Associate's degree in Computer science, information technology, engineering or a computer-related field; Technical Degree from Military or Technical College, 2 more years of experience is equivalent to an Associate's degree

E&M Technologies offers competitive salaries, medical benefits, and a 401k plan.

To Apply for this Position:

You must have the Required Qualifications in your resume to be selected as a candidate.

Send your resume to emtech@eandmtech.com

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, marital status, national origin, age, veteran status, disability, or any other protected class. U.S. Citizenship is required for most positions.



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